



# **PLAGIARISM POLICY AND PROCEDURES**

**2022/23**

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## Responsibility

**SMT member:**       **Principal**  
**Together with:**   **SMT**

## Aims

- To make all students aware of what plagiarism is and how to avoid it.
- To advise staff on recognising plagiarism.
- To summarise actions to be followed when plagiarism is suspected.
- To summarise disciplinary action to be taken when plagiarism is detected.
- To make sure students are aware of the consequences of plagiarism.
- To make all students aware of malpractice associated with the misuse of AI.

## Procedures

### Avoiding plagiarism

- 1    All students will be required to sign to declare that they have read and will abide by the College regulations (which include a section on plagiarism and AI).
  
- 2    All students receive guidance on avoiding plagiarism and misuse of AI during subject induction and throughout the course, especially when coursework is being prepared.
  
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